

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting Minutes
Tuesday, January 26, 2020
0906-0950

ATTENDING: President Calderazzo, VP Koch, Treasurer Snyder, Secretary Dirr, Randy Wilbur, Chad Rennich, and Michelle Patrick

Welcome to Randy Wilbur, BCSO's new representative.

1. Approved Board Meeting Minutes from November 24, 2020.

2. TREASURER'S REPORT

- Reviewed November and December's Financial Report
 - Checking: \$43,820.52
 - Savings: \$ 161,147.03
- Update on legally transferring assets to the City of Boulder – *still in progress* – stalled due to city's COVID response
- Update on weight equipment and materials regarding lease payment – *still in progress*
 - We do have a contractor for weight room PM.
- Approved 2021 Budget.

3. BOULDER FACILITY REPORT

- Update on checklist, inventory list for Boulder Rural's retired engine – *still in progress*
 - Update on reservation system for apparatus.
 - Update on training for user member agencies.
 - The City of Boulder also has a reserve engine in the apparatus bay. Is this open to user members to utilize for training as well? This issue will need to be discussed further. Chief Rennich will confer with City of Boulder Fire's Support Services.
- Discussed updating Facility Handbook for User Members as it is outdated. Possibly something Boulder Fire's Training Division can assist with in addition to Capt. Koch. – *still in progress*
- Boulder's burn building will be repaired by Olde English Masonry to address issues found in the last NFPA Inspection Report. Work start date is tbd.
- September's meeting brought up the potential need to discuss the current lease agreement and how this arrangement may affect the county training facility after the end date. Do the current documents (covenants, by-laws, etc.) still meet and serve the board? – *still in progress*
 - Our current lease is through 2024. For now, the documents seem to meet our needs.
 - The final versions of these documents should be placed on the BCRFTC website.

- Chief Calderazzo will verify that the versions are the signed and final documents.
- Updated Board on BFRD's usage of the 2nd floor conference room and additional office – Additional administrative spaces are being designed into the new Station 3 so there is plan in place to free up these spaces in the future.
- CPR Mannequins are in rough shape and will need to be replaced soon. This will be addressed by Boulder County Cooperators.
- Class B Foam in training tower will need to be disposed. Chief Rennich will look into this.

4. LONGMONT FACILITY REPORT

- Nothing to report.

5. LIVE BURN TRAILERS

- Both trailers are at BCRFTC.

2021 Meeting Dates

March 23, May 25, July 27, September 28, and November 23