

**BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS**  
**Board of Directors Meeting**  
**Friday, October 5, 2018**  
**0950-1040**

**ATTENDING:** President Calderazzo, VP Koch, Secretary Dirr, Treasurer Snyder, L. Enholm, J. Ginsberg and M. Patrick

**1. MINUTES FROM JULY 24th, BOARD MEETING:** The minutes were approved as submitted.

**2. TREASURER'S REPORT**

- Approved July - August's financial statements
- IRS update – On Sept. 10<sup>th</sup>, Chief Snyder wrote CPA about outstanding 2016 IRS fine and extension for the 2017 filing. *Still in progress.*
- Updated on transferring assets to the City of Boulder
  - COB can take them as a donation. List to include the items listed and cost value and any adjustments needed on the lease agreement
    - Storage containers, door simulator, tables and chairs in the bay: approx. \$1300 minus depreciation
    - **ACTION NEEDED:** Chief Calderazzo to write a letter of donation and submit it on behalf of the BCRFTC Board. Chief Dirr to sign on behalf of BCRFTC Board.
- Transferring to BCRFTC Board - weight equipment and materials. *Still in progress.*
- Discussed increasing 2019 budget for trailer transportation. Potentially charge for one-way towing to the department utilizing AFG grants to include live fire instruction.
  - **ACTION NEEDED:** Chief Calderazzo - Research needed about how to assist smaller agencies to apply for a federal grant.
  - Chief Dirr - Peak-to-Peak highway might be a viable option if real estate is available to store a trailer there long-term.
- **ACTION NEEDED:** Look for a signed copy of bylaws.

**3. BOULDER FACILITY REPORT**

- Chief Calderazzo discussed guidelines on conducting board business via email or other electronic means.
  - Covered under bylaws and as a non-government entity, we are allowed to conduct regular business via group email.
- Capt. Koch updated board on website and Calcium calendar:
  - Longmont burn building floor plan now has gpm added.
    - Capt. Koch and Chief Ginsberg will verify the gpm formula is consistent with what was used with Boulder burn building.
  - **ACTION NEEDED:** Capt. Koch to add in additional groups for Calcium calendar reservations, namely Boulder Non-Fire and BoCo HazMat Authority.
- Chief Dirr and Capt. Koch updated the board on gear dryer for FTC
  - *Still in progress.*
- Chief Dirr updated the board on burn trailer tile repair

- Bolts in ceiling tiles didn't hold due to the welding. Nederland repaired those tiles. The paint needs to be redone. Hinges on hatches may need to be replaced as the placement affects the tiles surrounding it.
- Nederland will spearhead these repairs.

#### **4. LONGMONT FACILITY REPORT**

- Update on quick jam doors (outside doors that are spring loaded) in tower due to groups utilizing wedges. *Still in progress.*

#### **5. LIVE BURN TRAILERS**

- The gray trailer is at Lafayette. Will be there through September for live fire training.
- The green trailer is at Nederland. Will be there through September for live fire training.

#### **6. OTHER BUSINESS TO DISCUSS**

- Prairie dog relocation to take place at Boulder FTC in October/November. To be done by Prairie Preservers LLC.
- The wooden temporary fence behind burn building will be left up because FRFC Academy would like to train with it.

#### **Remaining 2018 Meeting Dates:**

November 27