

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting
Tuesday, May 22, 2018
0900-1100

ATTENDING: VP F. Koch, Secretary R. Dirr, Treasurer S. Snyder, L. Enholm, J. Ginsberg, M. Patrick, guests from Boulder Rural

1. SPECIAL BUSINESS

- Presentation of Appreciation to former Board President, Bruce Mygatt

2. MINUTES OF THE APRIL 24, 2018, BOARD MEETING: The minutes were approved as submitted.

2. TREASURER'S REPORT

- Approved the April's financial statement.
 - Total: \$134,576.89
 - Yearly Operating Budget: \$66,057.57
 - Checking: \$68,519.32
 - **ACTION NEEDED:** *Michelle to follow-up for CSU rental fee.*
- Updated on transferring assets to the City of Boulder – *table to next month.*
- Updated board on tax filing status.
 - POA to CPA to contest the penalty for 2016. Waiting to hear response from IRS. Filed extension for 2017 returns.

3. BOULDER FACILITY REPORT

- Capt. Koch updated Board on:
 - Calcium calendar notification system for any reservation on the burn building and pump pit. *May need to upgrade our software system to the latest version to meet the requirements.*
 - Placing Longmont burn building floor plans on BCRFTC Board website.
 - **ACTION NEEDED:** *Snyder to work with draftman to redraw plans; Dirr to add in gpm, pallet load chart, etc., and then he will send it to Koch to upload on the website and operations manual.*
- Michelle for Chief Ginsberg - updated Board on Boulder burn building repairs.
 - *Finalizing contractor now and will take approximately 3 weeks in July/August. No live burns to be done at that time.*
- Native grass / landscaping to be done in June.

4. LONGMONT FACILITY REPORT

- Still waiting on materials to replace panels in burn building.

5. LIVE BURN TRAILERS

- The gray trailer is at Lafayette.
- The green trailer is at Boulder Training Center.

6. OTHER BUSINESS TO DISCUSS

- Gear dryer for FTC to be built
 - **ACTION NEEDED:** Dirr and Koch to work on it together
- Confined space prop
 - Train-the-trainer session
 - Add to Calcium calendar

Remaining 2018 Meeting Dates:

June 26, July 24, August 28, September 25, October 23, November 27, and December 18