

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting
November 28, 2017
0900

1. MINUTES OF THE OCTOBER 24TH BOARD MEETING: The minutes were approved as submitted.

2. OFFICIAL BUSINESS

- Welcome of new BCSO representative, Lance Enholm

3. TREASURER'S REPORT

- Approved the October financial statement
 - Total: \$115,379.49
 - Yearly Operating Budget: \$46,865.74
 - Checking Balance: \$68,513.75
- Update on transferring assets to the Cities of Boulder – **Chief Calderazzo: hold until next month's meeting**
- Update on COB invoice per BCRFTC Lease Agreement: runs January to December; will be billed in April for the current year. **Completed.**
- Proposed 2018 budget: **hold the motion to approve until next month's meeting**
 - Board looking to start supplying coffee for user members: proposed budget line for \$2000 or possibly COB billing the board for a portion of the overall bill at the end of year
 - Add line for purchase of propane: \$2000
 - Add maintenance budget line: \$3000
 - Add Facility Rental Income: \$12,600
 - Add internet hosting fee for website and Calcium calendar upkeep: \$500
 - Raise budget line for transportation fees (\$400 per trip vs \$350) to adjust for contractor's fees
 - Add in transportation repairs for new tires on trailers
 - Proposed that any remainder flows into section 4005, facility maintenance

4. BOULDER FACILITY REPORT

- **Chief Mygatt** discussed token of appreciation for former board member, Linton.
 - **ACTION NEEDED:** Cmdr. Enholm will run point and report options at next month's board meeting.
- **Chief Ginsberg**
 - Updated board on compressor system – back in full operation
 - Can only fill to 4500psi as the system has been reset to manufacturer specs.

- To upgrade the compressor system to 5500 will be between \$12-15k, but the City of Boulder will not be upgrading their SCBA until maybe 2019.
 - It was decided to limit the cascade system to fill bottles to 4500psi.
 - Updated board on weight room and members utilizing center outside of sponsored department trainings / academy sessions
 - Due to safety and liability concerns, **members can only utilize the weight room during normal work hours: M-F 8am-5pm**. The weight room may be scheduled outside those times by member agencies as part of a structured training program.
 - **ACTION NEEDED:** Chief Ginsberg will take a full inventory of the weight room so the board may decide what they will be responsible for maintaining and/or replacing.
- **Capt. Koch**
 - Updated board on new website and Calcium calendar transfer.
 - Will be approx. \$30/mo to host Calcium on bcrftc.org site
 - Budget line item to be added onto 2018's proposed budget
 - Next Facility Orientation Session on Dec. 2nd
 - 9 people signed up so far
 - Additional orientation on Jan. 18th scheduled. May add a possible February date if needed.
 - BCRFTC User Member Agreements need to be revised to include the Facility Orientation requirement
 - **ACTION NEEDED:** Capt. Koch will work with Chief Snyder to revise the user member agreements for next year.

5. LONGMONT FACILITY REPORT

Nothing to report.

6. LIVE BURN TRAILERS

- The gray trailer is at Lafayette.
- The green trailer is at Boulder Training Center.

7. OTHER BUSINESS TO DISCUSS

- Office space is available to the Board per the lease.
- Propane Prop – COB Facilities will do the locates of the lines, and they will run point with the repairs/replacements of lines. COB Facilities can coordinate with Amerigas to install the metering system. Project to start after the first of the year.

8. BOARD INFORMATION

Next board meeting is scheduled at the BCRFTC on December 12th at 1300.