

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting
October 24, 2017
0900

Attending: President Bruce Mygatt, VP Michael Calderazzo, Treasurer Scott Snyder, Secretary Rick Dirr, Jared Ginsberg, Fritz Koch, and Michelle Patrick

1. MINUTES OF THE SEPTEMBER 26TH BOARD MEETING: The minutes were approved as submitted.

2. OFFICIAL BUSINESS

- New BCSO representative Deputy Chief Sullenberger was not able to attend.
- Discussed possible change in meeting day and/or time
 - Board decided that it will remain as is.

3. TREASURER'S REPORT

- Approved the September financial statement
 - Total Balance: \$117,799.90
 - Checking: \$68,512.76
 - Savings: \$49,287.14
- Update on transferring assets to the Cities of Boulder and Longmont
 - Forcible entry prop to Longmont – completed.
 - **ACTION NEEDED:** Chief Calderazzo will follow up re: the asset transfer to COB.
- Timberline FPD is no longer a member. Letter was sent to them by the Board Treasurer.
- Update on COB invoice per BCRFTC Lease Agreement
 - **ACTION NEEDED:** Calderazzo to request from COB again.
- Update on bank account transfer to new Treasurer – completed.

4. BOULDER FACILITY REPORT

- **Chief Ginsberg**
 - Unauthorized training props utilized on FTC property
 - Reminder sent out to Board
 - Installation of propane metering system and feeder liner repairs
 - Metering system on hold due to propane prop condition. Reviewing alternative systems for the tank
 - Repair process on hold til first of the year due to the magnitude of the repair (about 200 sq ft area). Will be turned over to COB Facilities for oversight.

- Development of new propane user manual/video
 - On hold til repair to propane line is made
- **Capt. Koch**
 - Update on new website and Calcium calendar transfer
 - Nothing to update
 - Outcome of the October 2nd BFTC orientation class
 - 8 people attended. Good feedback and q&a session.
 - Request to develop web based forms
 - Requests for training videos
 - Forcible entry already on site
 - Propane prop already on site
 - Possibly on the cascade system
 - Trying to get accountability on small propane tank use during live burns, etc.
 - BCRFTC versus City property re: weight room and extractor for bunker gear (city owned)
 - **The extractor is available for user members to utilize** as the amortization for item depreciation/replacement is already in the appendices.
 - **ACTION NEEDED:** Language needs to be changed in future appendices to include the word “extractor”. **Motion Seconded.**
 - **Washer and Dryer are city property and off limits to outside user agencies.**
 - Possibly add in a bunker gear dryer in the future
 - **Separate discussion item to be held for November’s meeting.**
 - Motion for Board to take an inventory on what is in the weight room and which items they want to maintain and provide routine maintenance for. **Motion Seconded.**

5. LONGMONT FACILITY REPORT

6. LIVE BURN TRAILERS

- The gray trailer is at Lafayette.
- The green trailer is at Sugar Loaf FD.

7. OTHER BUSINESS DISCUSSED

The Orientation Class is mandatory for User Members and consequences of not attending would be a forfeit on user member fees and card access. Next orientation class is December 2nd.

Remaining 2017 Meeting Dates: November 28, December 19